



APPLICATION FOR RELEASE TO TRANSFER EDUCATION PROVIDER

This form is for international students who wish to transfer to another Australian education provider within the first 6 months of their academic program.

Application Assessment

You will be informed of the outcome of your application within **10 business days** of receipt. Incomplete applications may cause a delay in assessment.

A change of provider will not be granted where there are reasonable grounds for refusal. Reasonable grounds for refusal of an application may include but are not limited to:

- where it is deemed that the change of provider would be detrimental to your personal and/or academic welfare;
- where the primary reason for your request is based on a personal preference such as wishing to experience living in another city in Australia, or wishing to live and/or study with friends enrolled at another registered provider;
- where you have not made a genuine attempt to participate in the program to which you have been granted admission (including a pre-university program); and
- where you owe tuition or other fees and charges to the University.

A change of provider may be granted if there is evidence that:

- there are demonstrated compelling and compassionate grounds deemed beyond your control;
- you have completed your pathway program(s) and you have not met the entry requirements for your principal program;
- the University has discontinued the program into which you were accepted;
- you received misleading information about your program of study from the University or one of its representatives;
- you have completed at least 9 units in one compulsory study period of your program such that you can judge your chosen program of study is not appropriate for you. (Please note that Summer and Winter semesters are not "compulsory" study periods.)

Visa Information

It is your responsibility to ensure you remain compliant with your student visa conditions at all times, including during a change of education provider. You may be required to apply for a new student visa if your release is granted. This can involve returning to your home country and voluntary visa cancellation, especially where you are downgrading to a lower level program. Please contact the Department of Home Affairs for further information on visa requirements.

Applicant Details

Title: _____ Family Name: _____

Given Name(s): _____

Date of Birth: ___/___/___ (Day/Month/Year) Student ID: a

Address: _____

Email: _____

Contact Phone Number: _____

Current Academic Program: _____

Program Start Date (Check your CoE): ___/___/___ (Day/Month/Year)

New Education Provider: _____

New Academic Program: _____

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YOU MUST PROVIDE A COPY OF YOUR VALID OFFER FROM YOUR NEW EDUCATION PROVIDER

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Are you sponsored by your home government? <i>(If 'Yes', you should not need a Release; however, if your new education provider has asked you for release, please attach written permission from your sponsor.)</i>	No	Yes	<input type="checkbox"/>
Are you under 18 years of age? <i>(If 'Yes', please attach written consent from your parent / legal custodian supporting your transfer AND written evidence that your new provider will accept responsibility for approving your accommodation, support, and general welfare arrangements)</i>	No	Yes	<input type="checkbox"/>
What are your reasons for transferring to another provider? <i>(If you are seeking release on the basis of compelling/compassionate circumstances beyond your control please provide supporting documentation.)</i>			<input type="checkbox"/>
.....			<input type="checkbox"/>

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By signing this form you agree to be discontinued from your University of Adelaide program(s) and understand the visa implications of such an action. Should you wish to return to the University of Adelaide at a later date, you will need to lodge a new application to study here.

Student Signature: _____ **Date:** ___/___/___

Submitting Your Form

Please refer to the following table to determine where to submit your form:

<i>I am currently at...</i>	<i>I am currently studying...</i>	<i>Where do I submit my forms?</i>
University of Adelaide College (UoAC)	A Degree Transfer, Foundation Program or Pre-Masters Program	University of Adelaide College Phone: +61 8 8313 3430, Fax: +61 8 8313 3877 Email: college@adelaide.edu.au
Eynesbury College	A Diploma or Foundation Program	Eynesbury College Phone: +61 8 8216 9129, Fax: +61 8 8216 9099 Email: studentservices@eynesbury.sa.edu.au
English Language Centre	Academic English: GEAP (General English for Academic Purposes)	Professional and Continuing Education (PCE)'s English Language Centre Level 9, 115 Grenfell Street, Adelaide Phone: +61 8 8313 4777, Fax: +61 8 8313 4411 Email: elc@adelaide.edu.au
	Academic English: GEAP Pathway (General English for Academic Purposes) or PEP Pathway (Pre-Enrolment English Program)	
Not Currently Enrolled (including those who have completed a UoAC or Eynesbury pathway program and are due to transition to the University)	Nothing while I wait to start my Undergraduate or Postgraduate Program	International Recruitment and Admissions Services In person: Hub Central, Information Services, North Terrace Campus By mail: International Recruitment and Admissions Services, The University of Adelaide, Adelaide 5005 Phone: +61 8 8313 4072, Fax: +61 8 8313 3988 Email: accept@adelaide.edu.au
The University of Adelaide	My Undergraduate or Postgraduate Program and it is the FIRST TWO WEEKS OF STUDY	International Student Support (ISS) Level 6, Hughes Building, North Terrace Campus Phone: +61 8 8313 4828 Email: iss@adelaide.edu.au
	My Undergraduate or Postgraduate Program and have COMPLETED AT LEAST TWO WEEKS OF STUDY	
	My Research or Higher Degree by Research program	Adelaide Graduate Centre (AGC) Level 2, Schulz Building, North Terrace campus Phone: 8313 5882 Email: graduate.centre@adelaide.edu.au